

Dorset Health Scrutiny Committee

Dorset County Council



Date of Meeting	13 November 2017
Officer	Helen Coombes, Transformation Programme Lead for the Adult and Community Services Forward Together Programme
Subject of Report	Dorset Health Scrutiny Committee Annual Work Programme and Forward Plan
Executive Summary	<p>Following the presentation of a report to the Health Scrutiny Committee on 10 July 2017, it was agreed that the annual work programme for the Dorset Health Scrutiny Committee would be reviewed at a workshop to be facilitated by the Local Government Association (LGA) on 27 September 2017.</p> <p>This report provides a brief summary of the issues raised at the workshop and a revised draft work programme, with suggested timescales. (Key changes and additions have been highlighted in red/italics.)</p> <p>The feedback from those who attended the workshop was very positive and the Committee may wish to take up the offer from the LGA to provide a follow up session to review progress at some point in the coming year.</p>
Impact Assessment:	<p>Equalities Impact Assessment:</p> <p>Not applicable.</p> <p>Use of Evidence: The Work Programme and Forward Plan are based on Members' decisions at Committee meetings throughout the previous year, on the need for the Committee to carry out certain duties and on discussions which took place at a workshop facilitated by the LGA on 27 September 2017.</p>

DHSC Annual Work Programme

	<p>Budget:</p> <p>Not applicable – no anticipated additional resources.</p> <hr/> <p>Risk Assessment:</p> <p>Having considered the risks associated with this decision using the County Council’s approved risk management methodology, the level of risk has been identified as: Current Risk: LOW Residual Risk LOW</p> <hr/> <p>Other Implications:</p> <p>None.</p>
<p>Recommendation</p>	<p>That the Committee:</p> <ol style="list-style-type: none"> 1 Review the draft Work Programme and consider whether it should be approved, with or without amendments 2 Agree which Lead Member should be appointed for each of the four key topics approved under Section 4a 3 Review the draft Forward Plan and consider whether it should be approved, with or without amendments
<p>Reason for Recommendation</p>	<p>The work of the Committee contributes to the County Council’s aim ensure that Dorset’s citizens are healthy and independent. A clear work programme provides focus and enables a planned approach, coordinated with the work of other Committees and organisations.</p>
<p>Appendices</p>	<ol style="list-style-type: none"> 1 Dorset Health Scrutiny Committee – Draft Work Programme 2017/2018 2 Dorset Health Scrutiny Committee – Forward Plan
<p>Background Papers</p>	<p>None.</p>
<p>Officer Contact</p>	<p>Name: Ann Harris, Health Partnerships Officer, DCC Adult and Community Services Tel: 01305 224388 Email: a.p.harris@dorsetcc.gov.uk</p>

DHSC Annual Work Programme

1 Introduction

- 3.1 Dorset Health Scrutiny Committee's annual work programmes has historically been agreed following a development workshop held in February or March each year. However, in 2017 County Council elections were held in May and Membership of the Committee was not confirmed until July 2017. It was therefore agreed that consideration of the work programme for the Committee would be deferred until after a development session had been held in conjunction with the Local Government Association (LGA).

2 LGA Development Workshop

- 2.1 The workshop was introduced by Kay Burkett (LGA) and Ann Hartley (Peer Facilitator, LGA and Chairman, Shropshire County Council). It was agreed with attendees (five members of Dorset Health Scrutiny Committee, one member of People and Communities Overview and Scrutiny Committee and two representatives from Healthwatch Dorset, plus two Officers) that the focus of the workshop would be: to think about what the Committee does and how it does it; to look at how we work with the public and organisations; and to consider our priorities within next year's work programme.

- 2.2 The national and local context for Health Scrutiny was explored and the facilitators suggested a simple model for the identification of priorities:

- Fundamental things – that we cannot change (about the system or services);
- Negotiable things – where we can effect change not by ourselves but through working with others;
- Controllable things – where we can make a difference.

On that basis, the importance of choosing what the Committee looks at and who is invited to join discussions was highlighted, alongside knowing where issues can be championed and change can be influenced. Data intelligence was noted as key to identifying emerging issues, as was the need for the Committee to ask 'smart' questions.

- 2.3 The attendees considered how the Committee can work effectively and what skills, information and support is needed to facilitate this. In addition, consideration was given to different ways of working and the need to put service users at the heart of the Committee's work.

3 The Work Programme

- 3.1 The Committee's current work programme was outlined and the following areas of potential overlap and/or mutual interest with other Dorset County Council Committees were identified:

- Health Scrutiny have already indicated an intention to look at: Child and Adolescent Mental Health Services; Suicide prevention; Health and housing; and Transport for health;
- People and Communities Overview and Scrutiny Committee have already indicated an intention to look at: Community Transport; Delayed Transfers of Care; Elderly Care; Integration of Health and Social Care (including the Better

DHSC Annual Work Programme

Care Fund); Mental Health; Social Isolation; Workforce Capacity (relating to the Cost and Quality of Care);

- Economic Growth Overview and Scrutiny Committee have already indicated an intention to look at: Housing (in conjunction with the People and Communities Overview and Scrutiny Committee); and the Local Transport Plan;
- The Safeguarding Overview and Scrutiny Committee have already indicated an intention to look at: Neglect; and Road Traffic Collisions.

3.2 In addition, Healthwatch Dorset outlined four of their priority areas for the coming year:

- Continuing to support people's involvement and engagement in change, particularly around the Clinical Services Review and Sustainability and Transformation Plan;
- Mental Health – especially relating to the emotional health and wellbeing of children and young people;
- Reviewing Access to Primary Care services and monitoring the progress of the Primary Care Commissioning Strategy;
- Continuing to focus on inequalities and supporting those individuals with 'protected characteristics'.

3.3 The draft work programme which follows (Appendix 1) sets out the existing commitments for the Health Scrutiny Committee and four proposed key topics for review, and highlights the work being undertaken or planned by other Committees and Healthwatch Dorset.

3.4 The draft forward plan (Appendix 2) sets out a suggested schedule for the Committee's formal Committee meetings in 2018, incorporating the current commitments and reports relating to the four key topics.

4 Recommendations

4.1 That the Committee:

- 1 Review the draft Work Programme and consider whether it should be approved, with or without amendments;
- 2 Agree which Lead Member should be appointed for each of the four key topics approved under Section 4a;
- 3 Review the draft Forward Plan and consider whether it should be approved, with or without amendments.

Helen Coombes
Transformation Programme Lead for the Adult and Community Services Forward Together Programme

November 2017

DORSET HEALTH SCRUTINY COMMITTEE – Draft Work Programme 2017/2018

1. REPORTS TO COMMITTEE				
1a. Standing items				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
Matters for consultation (merger, structural change, joint commissioning, substantial variations to services)	To consider and respond to matters raised for consultation by local NHS bodies, NHS Commissioners or Department of Health / other bodies.	As appropriate <ul style="list-style-type: none"> Through reports and briefing to Committee. Through ad hoc Task and Finish Groups. 	As required.	Substantial variations and formal consultations to be raised by NHS partners, discussed within Officers Reference Group and reported to Committee as and when they arise.
Comments / submissions to the Care Quality Commission (CQC)	To provide input from the Committee to inform the work of the Care Quality Commission.	To be guided by discussion with the Care Quality Commission.	To be guided by CQC.	Review reports published by the CQC and, where appropriate, share DHSC reports or concerns with the CQC. Liaison meetings and/or telephone contact to be re-established between CQC and the Health Partnerships Officer and Chairman.
Local Healthwatch	To ensure the Committee is fully aware of the work of Healthwatch Dorset and the model of service delivery.	Consider any issues raised by Healthwatch Dorset as agenda programme allows.	Regular feedback to be provided to the Committee, as appropriate.	Representative from Healthwatch Dorset to be invited to attend all meetings of the Committee. Work programmes and priorities to be shared between the Committee and Healthwatch Dorset.
Dorset Health Scrutiny Committee Forward Plan	To ensure that the Committee is informed re future planned agenda items and has the opportunity to comment or contribute.	Quarterly template report.	To be prepared for each Committee meeting.	Items to be added to the Forward Plan on an on-going basis by Health Partnerships Officer. <i>Forward Plans for DCC Cabinet, other DCC Committees and key partner organisations to be monitored to identify agenda items of interest and/or possible collaboration.</i>

1b. Briefings for information within meetings				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
Changes within the NHS for information	To ensure the Committee is kept informed and up to date with changes that are of relevance to the Committee.	Update reports and briefings from commissioners, providers or other bodies, as appropriate.	To check before every meeting- standing item.	Where possible, items to be submitted via the Officers Reference Agenda Planning Group prior to each meeting.
Annual Report	To publicise the work of the Committee across the health community and to interested parties.	Production of an annual report.	September 2017.	Draft Report to be approved by Committee for publication each autumn. Report to be shared with Dorset Health and Wellbeing Board and other Committees, as appropriate.

2. JOINT HEALTH SCRUTINY WORK				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
NHS Dorset Clinical Commissioning Group: Clinical Services Review	To scrutinise and comment on proposals and consultation following a pan-Dorset review of clinical services, including a review of the Mental Health Acute Care Pathway.	Changes will need to be scrutinised on a joint Local Authority basis (Lead by Dorset County Council).	Seven meetings held so far: 20 July and 2 December 2015; 2 June and 27 October 2016; 23 February, 23 March and 3 August 2017. Further meetings will be held.	Following an initial review, options regarding clinical and community services were drawn up and reviewed, prior to public consultation. The consultation ran from December 2016 to February 2017. In addition, options for the future delivery of mental health acute care services were drawn up following engagement and co-production. Consultation was carried out between February and March 2017. In September 2017 the CCG Governing Body approved revised proposals and implementation plans are now progressing.
South Western Ambulance NHS Foundation Trust – NHS 111 Service	To scrutinise and comment on concerns raised regarding the running of the NHS 111 service.	Concerns regarding performance are being scrutinised on a joint Local Authority basis (Lead by Borough of Poole).	Two meetings held so far: 25 November 2016 and 23 January 2017. Further meeting expected in 2017.	Following allegations that the NHS 111 service provided by SWASFT was under-resourced, members from Dorset, Bournemouth and Poole are scrutinising this matter through an ad-hoc Joint Committee.

3. SCRUTINY TASK AND FINISH GROUPS

TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
<p>Quality Accounts</p>	<p>To formulate the commentary from the Committee for the Quality Accounts from</p> <ul style="list-style-type: none"> • Dorset County Hospital NHS Foundation Trust; • Dorset HealthCare University NHS Foundation Trust. 	<p>Task and Finish Group comprised of the Chairman and Vice-Chairman. The relevant liaison member for each Trust will be called upon to contribute in respect of the Trust to which they are linked.</p>	<p>Ongoing annual process.</p>	<p>Task and Finish Groups met twice in 2016/17 to formulate commentary for Dorset County Hospital NHS Foundation Trust and Dorset HealthCare University NHS Foundation Trust. Relevant feedback from the CQC, NHS Improvement, Healthwatch, Help with NHS Complaints or the Trusts' own complaints services may also be incorporated into the Committee's commentary.</p> <p>Two Quality Account meetings will held during 2017/18 around a half-year (October) and end of year point (April).</p> <p>In addition the Quality Account for the Weldmar Hospice Care Trust is shared with the Committee on an annual basis; and the Quality Account for South Western Ambulance Service Foundation Trust will be considered by the Liaison Member and commentary provided as appropriate.</p> <p><i>In recognition of the high number of Dorset residents who use Poole Hospital and the Royal Bournemouth & Christchurch Hospital, their Quality Accounts will also be circulated and/or considered by the Committee, as appropriate. The Borough of Poole and Bournemouth Borough Council Health and Adult Social Care Overview and Scrutiny Committees meet with or engage with these Trusts regularly and Borough of Poole also plan to meet with Dorset HealthCare.</i></p>

Joint Health and Wellbeing Strategy	To respond on behalf of the Committee to any consultation on the development of a new Joint Health and Wellbeing Strategy by the Dorset Health and Wellbeing Board.	Task and Finish Group consisting of three members previously identified; may need to be reviewed.	A new Strategy for the period 2016 to 2019 was adopted by the HWB in August 2016.	A Task and Finish Group responded to the consultation process for the first JHWS. The draft second Strategy was circulated to all DHSC Members and highlighted via briefings, but a formal response to the consultation was not submitted. The second Strategy was formally adopted by the Dorset Health and Wellbeing Board in August 2016 and runs until 2019.
Review of protocols relating to the Committee	To review and update all protocols that the Committee has in place in light of the implementation of the Health and Social Care Act 2012 and guidance issued by the Department of Health in 2014.	Task and Finish Group established to review protocols with Health Partnerships Officer. Specific Task and Finish Group convened to review Joint Committee arrangements.	To be completed in conjunction with Bournemouth Borough Council and Borough of Poole. Timescale dependent on all partners.	Department of Health regulations were published in 2013 and guidance was published in June 2014. The Protocol with Healthwatch and the Protocol for the Dorset Health Scrutiny Committee have been revised, but revision of the following is still to be completed: <ul style="list-style-type: none"> • Protocol for Joint Health Scrutiny in Bournemouth, Poole and Dorset • South West / Wessex Regional Joint Health Scrutiny Protocol

4. OTHER WORK – led by Dorset Health Scrutiny Committee				
TASK / AREA OF WORK	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
<i>Child and Adolescent Mental Health Services (CAMHS)</i>	<i>To review progress of the local Transformation Plan for Emotional Wellbeing and Mental Health and the current status of referrals and access to services.</i>	<i>Review – format to be agreed.</i>	<i>By 8 March 2018.</i>	<i>DHSC received a report re CAMHS in June 2016 and learned of investment in CAMHS and a new Strategy for Emotional Wellbeing and Mental Health, but were concerned about an increase in referrals and difficulty in accessing support. In addition, Healthwatch Dorset continue to receive concerns regarding CAMHS and are conducting their own work around the emotional health and wellbeing of children and young people (up to December 2017). DCC People and Communities Overview & Scrutiny Committee (P&C OSC) are planning to</i>

				<p>hold a workshop in December to look at Mental Health. However, the focus of this is adult mental health. It has been agreed that DHSC will work with P&C OSC on the delivery of this workshop, but that a separate piece of work looking at CAMHS will be undertaken.</p>
<p>Transport for Health</p>	<p>To review the provision of transport related to accessing health services in Dorset.</p>	<p>Inquiry Day – half day session.</p>	<p>26 February 2018 (with follow up report to DHSC on 15 June 2018)</p>	<p>DCC People and Communities OSC will be holding an Inquiry Day to look at a range of transport issues, including public and school provision, community transport and health-related transport. It has been agreed that DHSC will work with P&C OSC in the planning and delivery of the Inquiry Day.</p>
<p>Suicide Prevention</p>	<p>To review progress of the Dorset Suicide Prevention Strategy.</p>	<p>Review – format to be agreed.</p>	<p>By 13 September 2018</p>	<p>A letter was sent to Chairs of all Health Scrutiny Committees by Dr Sarah Wollaston, MP, Chair of the House of Commons Health Committee, following the recommendations of a Review of Suicide Prevention published in March 2017. The letter urged Health Scrutiny Committees to get involved in ensuring the effective implementation of local plans.</p> <p>Following a pan-Dorset multi-agency event, joint and individual organisational Action Plans are being developed with support from Public Health Dorset and NHS Dorset CCG.</p>
<p>The Impact of Housing on Health</p>	<p>To review the extent to which inadequate housing in Dorset is having an adverse effect on the population's health.</p>	<p>Review – format to be agreed.</p>	<p>By 29 November 2018? (To be confirmed)</p>	<p>This topic is of interest in recognition of the key relationship between housing and health and the impact of poor housing on wellbeing. In Dorset the Healthy Homes Initiative is linked to the STP's Prevention at Scale programme. The Economic Growth OSC is currently also exploring the scrutiny of housing. The format of the review is to be confirmed, but it is being led by the Dorset Tri-Borough Partnership and P&C OSC have also expressed an interest in joining this review.</p>

OTHER WORK – under consideration or planned by other parties				
Social Isolation		<i>Review.</i>	<i>November 2017 to May 2018 (followed by report to P&C OSC).</i>	<i>People and Communities Overview & Scrutiny Committee – lead by Cllr David Walsh and (Officer) Paul Leivers. Planning currently in progress. If a Member of DHSC would like to join the planning group they would be welcome.</i>
Delayed Transfers of Care	<i>To highlight issues relating to the implementation of eight high impact changes, and the outcomes for people using health and adult social care services</i>	<i>Review.</i>	<i>March 2018 (to allow winter performance to be reviewed and to align with reporting cycle).</i>	<i>People and Communities Overview & Scrutiny Committee – lead by Cllr David Walsh and (Officer) Diana Balsom. Planning currently in progress.</i>
Road Traffic Collisions	<i>To review and update the Road Casualty Reduction Plan, to identify opportunities for new interventions, and to try to make it easier for members of the public to understand</i>	<i>Task and Finish Group.</i>	<i>On-going work, unlikely to meet again before January 2018.</i>	<i>Safeguarding Overview & Scrutiny Committee – Lead Cllrs Kate Wheller and Stephen Lugg, (Officer) Michael Potter.</i> <i>If any Member of DHSC would like further information or wishes to get involved in this piece of work, please contact: m.potter@dorsetcc.gov.uk</i>
Access to Primary Care services	<i>To identify registration practice, waiting times, opening times and guidance; to build links with GPs; and to monitor the progress of the CCG's Primary Care Commissioning Strategy</i>	<i>Mystery shopping exercise</i> <i>Training and support</i> <i>On-going monitoring and engagement</i>	<i>From Summer 2017</i>	<i>Healthwatch Dorset have committed to a range of work regarding Primary Care services, which will be of interest to DHSC. This will include an investigation into access to Primary Care services (GPs, dentists, opticians etc) for people living in care homes.</i> <i>DHSC will continue to liaise with Healthwatch Dorset to receive reports and work together, as appropriate.</i>

Committee: 13 November 2017			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review – update	To provide an update regarding progress, as appropriate
Presentation	Weldmar Hospicecare Trust with Dorset County Hospital Dorset HealthCare NHS Dorset CCG Healthwatch Dorset Dorset County Council Adult Social Care	End of Life and Palliative Care in Dorset	To review the current provision of End of Life Care in Dorset and the challenges faced; To signpost members to the work and annual accounts of Weldmar Hospicecare Trust
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	To provide an update regarding the progress and/or outcome of the Joint Committee considering issues relating to services provided by SWASFT

Committee: 8 March 2018			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review – update	To provide an update regarding progress, as appropriate
<i>Report</i>	<i>Multi-agency</i>	<i>Mental Health</i>	<i>To present the outcome of the work undertaken with People and Communities OSC</i>
<i>Report</i>	<i>Multi-agency</i>	<i>Child and Adolescent Mental Health Services (CAMHS)</i>	<i>To present the outcome of the work undertaken to review provision of and access to CAMHS</i>
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	Update regarding the progress and/or outcome of the Joint Committee considering issues relating to NHS 111 services

Committee: 15 June 2018			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review – update	To provide an update regarding progress, as appropriate
<i>Report</i>	<i>Multi-agency</i>	<i>Transport (with specific reference to health-related transport)</i>	<i>To present the outcome of the Inquiry Day held in conjunction with People and Communities OSC</i>
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	Update regarding the progress and/or outcome of the Joint Committee considering issues relating to NHS 111 services

Committee: 13 September 2018			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review – update	To provide an update regarding progress, as appropriate
<i>Report</i>	<i>Multi-agency</i>	<i>Suicide Prevention in Dorset</i>	<i>To present the outcome of the review into the progress of the Dorset Suicide Prevention Strategy</i>
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	Update regarding the progress and/or outcome of the Joint Committee considering issues relating to NHS 111 services

Committee: 29 November 2018			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review – update	To provide an update regarding progress, as appropriate
<i>Report</i>	<i>Multi-agency</i>	<i>Housing and Health</i>	<i>To present the outcome of the review into the extent to which inadequate housing in Dorset is having an adverse effect on residents' health</i>
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	Update regarding the progress and/or outcome of the Joint Committee considering issues relating to NHS 111 services

Further committee dates 2018:

Thursday 8 March

Friday 15 June

Thursday 13 September

Thursday 29 November

Ann Harris, Health Partnerships Officer, November 2017